

58th "On the Green" Art & Craft Show – Food Vendor Application

September 12 & 13, 2020, 10 am - 5 pm, Rain or Shine

Hubbard Green, corner of Main & Hubbard Streets, Glastonbury CT

The show is located on picturesque Hubbard Green in the heart of Glastonbury's Historic District.

Our goal is to offer show patrons a diverse menu and to make it a profitable experience for each food vendor.

Therefore, we do not allow overlap of menus between vendors.

SET-UP TIMES: After 2 pm on Friday, September 11, after 6 am on Saturday, September 12

Vendors must be set up by 8:30 am on Saturday and by 10:00 on Sunday and remain open until the end of the show at 5:00 pm.

(Early set-up on Saturday is required for Town of Glastonbury Health Department inspection.)

BOOTH FEE: \$300 for a single 12' x 15' booth. Double booth spaces are limited.

SHOW RULES AND POLICIES

ELIGIBILITY: The show is open to all entrants, regardless of race, color, creed, sexual orientation or national origin.

BOOTH SPACE: Vendors are allotted a 12' x 15' space in the Food Court, a map of the show site is available on our website. If a different configuration or more space is required, this should be noted on the application. There are a limited number of double booth spaces available.

- Vendors must check in at the Registration Tent upon arrival.
- Vendors are solely responsible for providing their own booth, equipment, signage, and supplies.
- Water and Electricity are not available at the show site; vendors must provide their own power generation and water.
- Trash disposal containers are provided at the show site. Vendors are expected to keep their spaces clean and tidy throughout the show. At the end of the show, place all waste materials in the trash containers provided and leave your space spotless.
- Do not bring pets to the show.
- Vendors are not allowed to sublet their space.
- Vendors may not break down their booths during show hours without the expressed permission of the Show Committee.
- Glastonbury Arts does not provide overnight security. Therefore, we recommend that vendors have a means for securing their equipment and supplies.
- Glastonbury Arts assumes no responsibility for loss or damage to any equipment, supplies or personal injury. Because the show is held outdoors, booths must be sturdy enough to withstand crowds, wind and weather conditions. The show goes on rain or shine.

STANDARDS: The Show Committee reserves the right to disallow the display or sale of any item which does not comply with the vendor's application. Likewise, the Show Committee reserves the right to disallow the display or sale of any item which, in the opinion of the Committee, is detrimental to the good public image of the Show or does not comply with the Show Policies.

JURY PROCESS: Applications must include:

- Completed application, see reverse side for application.
- Booth fee check in the amount of \$300 which will be deposited after the Show Committee has accepted your participation in the show.
- A written description of food items or menu which the vendor will offer for sale.
- Up to two photos/digital images of your booth display and any other reference material which you believe would be helpful to the Committee in considering your application. Digital images may be emailed to us or provided on a CD or flash drive.
- We usually notify applicants of their acceptance to the show within 30 days of receipt of application materials.
- **Please apply early to avoid disappointment. We accept vendors on a first-come, first served basis.**

CANCELLATION POLICY: Your application to the Show constitutes an agreement to appear at the Show if accepted to participate. If you withdraw your application after being accepted and before June 30, 2020, we will return your booth fee less a \$75 processing fee. There will be no refunds made for withdrawals after June 30, 2020.

QUESTIONS? Contact Glastonbury Arts.

(860) 659-1196 • Info@GlastonburyArts.org • www.GlastonburyArts.org

